



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

January 26, 2026

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 - Donations in the amount of \$15,012.22
- #2026-003 Approval of 2026 Private Funds Expenditure Budget
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- #2026-006 Approval of salary of Fiscal Officer and Executive Director



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The meeting of the Board of Trustees of the Hudson Library and Historical Society was called to order at 7:03 pm on Monday, January 26th, 2026, via Zoom Video Conference by President Basil Musnuff.

President Musnuff directed the Board Secretary to call the Roll.

TRUSTEES PRESENT AT ROLL CALL

Mr. Woodrow Ban - n

Mr. Samuel Barnett – y*

Ms. Beverly Dorson – y*

Ms. Maggie Mooney – y*

Mr. Basil Musnuff – y*

Mr. John Rydquist – y*

Mr. Rob Swedenborg – y*

Ms. Carleen Welch – y*

Ms. Courtney Cahoon White – y*

OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y*

Ms. Marie Turkovich, Deputy Fiscal Officer/Board Secretary – y*

Ms. Molly Pandelli, Fiscal Officer – y*

y*- denotes attended meeting via Zoom Video Conference at 7:03 pm

VISITORS

Barbara Bos- Hudson League of Women Voters - y*

Hillary Sullivan-Hudson League of Women Voters - y*

Valerie Ott- Trustee applicant - y*

Carolyn Estoker-Hudson resident - y*

Mr. Musnuff noted for the record there was a quorum present for the Board meeting, noting Mr. Ban's absence.

Public Comment

Mr. Musnuff invited public comment from visitors. Ms. Ott and Ms. Estoker introduced themselves as possible Trustee candidates and stated their interest in joining the Board of the Hudson Library and Historical Society.

Minutes

Mr. Musnuff presented the minutes of the Regular Board Meeting on December 22nd, 2025. Mr. Musnuff invited any comments or proposed changes to the minutes.



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Mr. Rydquist proposed two minor corrections on page three and on page five. The Board was in agreement with the edit corrections.

Resolution #2026-001: Mr. Swedenborg made the motion to approve the minutes of the December 22nd, 2025 Regular Board Meeting as amended. Mr. Rydquist seconded, and they were approved by a roll call vote (y - 8 , n - 0).

Finance Committee

Ms. Welch stated that Clearstead Advisors presented a quarterly update at the December Finance Committee meeting. She invited all Board members to attend the February, August and November Finance Committee meetings where Clearstead Advisors will present market updates. She turned the financial statement review over to Ms. Pandelli.

A. Fiscal Officer's Report

1. December Financial Statements
 - a. Payouts from the General, Private, Capital Improvement and Brewster Café Funds
 - b. Donations in the amount of \$15,012.22

In December, the library received just under \$134,000 in PLF revenue, which is 11.3% less than last December. Total PLF collection is approximately 2% higher compared to 2024.

In December, the private funds investment portfolio earned \$23,745.23 in interest and dividends and a slight market decrease of approximately \$8,750 for December. In 2025, there was a withdrawal of \$100,000 for programs paid for from our endowments, advisor fees totaling \$15,000 and a total market increase of almost \$445,000, leaving a balance of \$3,312,000 at year end.

In December, the library received \$15,000 in donations including \$3,000 from the Friends of the Hudson Library, \$1,500 from a Hudson Garden Club grant and \$2,195 from Giving Tuesday.

In 2025, the library collected almost \$153,000 in donations and grants, which is approximately a 13% decrease from 2024. One factor in the change is the \$30,000 decrease from the Burton D. Morgan Entrepreneurship grant who previously contributed \$60,000 per year. Future funds are not expected as they have decided to go in a different direction. Ms. Pandelli presented a breakdown of the contributions for the year by category. She highlighted donations of over \$36,000 from the Friends of the Hudson Library, various grants and endowments and the Giving



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Tuesday Campaign. She stated the 2025 Giving Tuesday collected nearly double than in prior years.

Resolution #2026-002: Ms. Welch made the motion to approve the December Financial Statements as presented. Mr. Barnett seconded, and they were approved by a roll call vote (y - 8, n - 0).

B. Private Fund Appropriations

Ms. Welch updated the Board on the history of annual long-standing appropriations of Investment Fund earnings. She stated the library made a commitment to use earnings from the Private Funds to enhance the library collection and programming. Originally this was an annual transfer of \$35,000 to supplement the library's General Funds. An additional \$10,000 in honor of Director Leslie Polott's years of service is added to the Leslie Polott Programming Series.

Ms. Polott presented the \$45,000 proposed Private Fund Allocation categories. Ms. Polott stated that funds are allocated as a combination of adult and juvenile programs, noting that juvenile programs are much less expensive than adult programs. Other areas to receive funds are juvenile fiction and adult and juvenile digital resources.

Resolution #2026-003: Ms. Welch made the motion to approve the Private Fund allocations as presented. Mr. Barnett seconded, and it was approved by a roll call vote (y - 8, n - 0).

C. Fund Transfer

Ms. Welch highlighted the history of this annual transfer from General Funds. She stated that this was originally established to set aside funds for capital improvements, such as roofing, lighting, and carpeting. In past years this transfer has been \$90,000 annually from the General Funds to the Capital Improvement and Maintenance Fund. This year an increase in the transfer to \$120,000 was proposed.

Mr. Barnett inquired whether the proposed increase was in anticipation of roofing expenses. Ms. Pandelli responded yes, roofing repair expenses are expected to use the funds in the Capital Improvement and Maintenance Fund.

Resolution #2026-004: Mrs. Welch stated that Finance Committee recommended approval of the 2026 Capital Fund Transfer of \$120,000 and made the motion to approve the transfer from the General Fund, 101 to the Capital Improvement and Maintenance Fund, 403. Mr. Barnett seconded, and it was approved by a roll call vote (y -8, n - 0).



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Directors Report

Ms. Polott presented the Director's report and highlighted two new collection initiatives. She stated the library is working with Library Design Associates to redesign and reconfigure the Rotunda. A weeding of the collections has begun, identifying items that are not circulating well. The parenting collection will be moving to the first floor outside of the Children's Department. The second initiative, a vinyl record pilot project will be located outside of the Creativity Lab on the second floor. The collection will be a mix of classical, jazz, rock, country, folk, and Broadway musicals.

Ms. Polott highlighted a collaboration with the League for Service for *Random Acts of Kindness Week*, to again send out Valentines with chocolate to homebound residents. She stated that C-Span Book TV is returning to film *Polar Wars*, on February 10th. She highlighted an upcoming event with *Pulitzer Prize Winner* Joseph Ellis in April.

Friends of the Hudson Library

Ms. Dorson stated that the Friends have changed bookstore hours, with a more regular schedule. Bookstore sales are on Tuesday, Thursday and Saturday, and donation collections are on Monday, Wednesdays and Friday as well as Tuesday after the bookstore sale.

Committee Reports:

Elections Committee

Mr. Rydquist, Nominating Committee Chair, stated that four applications have been received for the open Board seats to date. He stated the Q&A sessions with potential Trustee candidates are to be completed by March, he suggested scheduling a meeting in February for Trustee applicants. Mr. Rydquist stated he will contact applicants.

Other Business

A. Executive Session to discuss performance evaluations and Compensation of Board employees

Mr. Musnuff invited a motion to enter into Executive Session to discuss performance evaluation and compensation of Board employees Leslie Polott and Molly Pandelli. Mr. Musnuff requested Ms. Polott stay for a portion of the Executive Session to discuss the performance of the Fiscal Officer, and there were no objections.



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Resolutions #2026-005: Mr. Swedenborg made the motion to enter into Executive Session to discuss performance evaluation and salary compensation of two Board Employees at 7:43 pm. Ms. Dorson seconded and Ms. Turkovich, Board Secretary, took a roll call vote.

Mr. Sam Barnett-yes

Ms. Courtney Cahoon White-yes

Ms. Beverly Dorson-yes

Ms. Maggie Mooney-yes

Mr. Basil Musnuff-yes

Mr. John Rydquist-yes

Mr. Rob Swedenborg-yes

Ms. Carleen Welch-yes

The Board exited Executive Session and entered public session at 7:59 pm.

B. Approval of salary increases of Board Employees

Resolution #2026-006: Mr. Swedenborg made a motion to set the Fiscal Officer salary at \$118,000 per year and the Executive Director salary at \$190,500 per year. Ms. Welch seconded, and it was approved by a roll call vote (y -8, n - 0).

Adjournment

Meeting adjourned at 8:03 pm.

Respectively Submitted,

Mr. Basil Musnuff, President
Board of Trustees

Ms. Marie Turkovich, Board Secretary
Board of Trustees