



# HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

December 22, 2025

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The meeting of the Board of Trustees of the Hudson Library and Historical Society was called to order at 7:00 pm on Monday, December 22<sup>nd</sup>, 2025, via Zoom Video Conference by President Basil Musnuff.

President Musnuff directed the Board Secretary to call the Roll.

## TRUSTEES PRESENT AT ROLL CALL

Mr. Woodrow Ban – n

Mr. Samuel Barnett – y\*

Ms. Beverly Dorson – y\*\*

Ms. Maggie Mooney – y\*

Mr. Basil Musnuff – y\*

Mr. John Rydquist – y\*

Mr. Rob Swedenborg – y\*

Ms. Carleen Welch – y\*

Ms. Courtney Cahoon White – y\*

## OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y\*

Ms. Marie Turkovich, Deputy Fiscal Officer/Board Secretary – y\*

Ms. Molly Pandelli, Fiscal Officer – y\*

y\*-denotes attended meeting via Zoom Video Conference at 7:00 pm

y\*\*-denotes Board member Ms. Dorson, lost initial video connection at 7:10 pm, returning to the meeting as a non-voting observer.

Mr. Musnuff noted for the record there was a quorum present for the Board meeting with seven members present.

## VISITORS

Barbara Bos and Hilary Sullivan - Hudson League of Women Voters

## Public Comment

Mr. Musnuff invited public comments from visitors. None were brought forth.

## Minutes

Mr. Musnuff presented the minutes of the Regular Board Meeting on November 24, 2025. Mr. Musnuff invited any comments or proposed changes to the minutes. None were brought forth.

**Resolution #2025-054:** Mr. Swedenborg made the motion to approve the minutes of the November 24<sup>th</sup>, 2025, Regular Board Meeting. Mr. Rydquist seconded, and they were approved



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by roll call vote (y -8 , n - 0).

## Finance Committee

Ms. Welch reported that the Finance Committee met to review the financial statements, she stated that Dave Wohlbaugh of Clearstead Investment Advisors presented a market update on portfolio performance to the committee. Mr. Swedenborg and Ms. Welch commented on the impressive performance and responsiveness from Clearstead.. The financial statement review was turned over to Ms. Pandelli to cover the monthly activity.

## Fiscal Officer's Report

### 1. November Financial Statements

- a. Payouts from the General, Private, Capital Improvement and Brewster Café Funds
- b. Donations in the amount of \$16,401.10

The library received just under \$134,000 in PLF revenue, which is 0.8% less than last year. Total PLF is up approximately 3.5% year-to-date, while statewide PLF is up almost 4%.

Ms. Pandelli highlighted that now that the PLF is now a straight line item on the state budget, it will be a more consistent monthly payment instead of fluctuating monthly as it had been in prior years when it was a percentage of the General Revenue Fund for the state.

The private funds investment portfolio earned \$3,630.27 in interest and dividends for the month of November. The fund had a market increase of almost \$16,000 leaving a portfolio balance of just under \$3.3 million at month end.

In November, the library received \$16,400 in donations, including \$3,000 from the Friends of the Hudson Library, \$3,400 from the Hudson Community Foundation for memory cafe and \$3,000 from Judy Thomas allocate to adult resources.

**Resolution #2025-055:** Ms. Welch made the motion to approve the November Financial Statements as presented. Mr. Ban seconded, and they were approved by a roll call vote (y -7 , n - 0).

## 2025 Budget Adjustments

Ms. Pandelli summarized the changes in General Fund revenue and expense adjustments including a \$700,000 fund transfer to the Capital Improvement and Maintenance Fund. The net effect is zero to the General Fund.



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Ms. Pandelli reviewed the Private Fund adjustments to expense lines related to staff benefits and the Capital Fund transfer in revenue adjustment..

**Resolution #2025-056:** Mr. Swedenborg made the motion to approve the 2025 Budget adjustments as presented. Mr. Rydquist seconded, and it was approved by a roll call vote (y-7, n-0).

### 2025 Fund Transfers

Ms. Pandelli stated that the Brewster Café cannot close the year with a deficit balance. Annually the Board approves a transfer from Private Funds to the Café to ensure it balances at year end.

**Resolution #2025-057:** Ms. Welch made the motion to approve the transfer from Private Funds ,201, to the Brewster Café Fund, 501, in the amount equal to the balance of Café Expenditures less Café receipts and donation in 2025 to make the Café balance at year end. Ms. Mooney seconded, and it was approved by a roll call vote (y-7, n-0).

Ms. Pandelli reviewed the transfer from the General Fund,101, to the Capital improvement and Maintenance Fund, 403, to allow for future roof repairs.

**Resolution #2025-058:** Mr. Swedenborg made the motion to approve the \$400,000 transfer from the General Fund, 101, to the Capital Improvement and Maintenance Fund, 403. Mr. Barnett seconded, and it was approved by a roll call vote (y-7, n-0).

### Directors Report

Ms. Polott, presented her Directors report and in addition to her written report, she highlighted the recent Winter Wonderland weekend that included concerts, cookies and Santa. She stated the next community postcard is planned to go out at the end of January to highlight library services and programs. She highlighted that the library is in negotiations to secure singer and storyteller , Laurie Berkner as well as Jenna Bush Hager.

### Friends of the Hudson Library

Ms. Dorson highlighted that the Holiday sale made \$1,000 on Saturday, December 13<sup>th</sup>. She stated the Friends have donated over \$40,000 to the library in 2025.



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## Committee Reports:

### **Ad Hoc Committee on Regulations and Virtual Meetings:**

Ms. Welch presented the draft of the proposed changes to the trustee handbook that was circulated to the Board. She stated the revisions centered around the trustee election process as well as other areas.

Ms. Welch stated that Mr. Rydquist suggested some minor formatting edits that would not change the content of the handbook proposed revisions.

Ms. Mooney suggested the proposed revisions to the trustee handbook approval be postponed to a later board meeting. Ms. Welch stated that timely approval was necessary in order to provide trustee candidates with portions related to trustee roles and functions.

**Resolution #2025-059:** Mr. Swedenborg made the motion to approve the proposed revisions to the trustee handbook. Mr. Barnett seconded, and it was approved by a roll call vote (y-7, n-1).

### **Community Relations Committee**

Mr. Barnett stated that the meeting of the Community Relations Committee took place preceding the Board Meeting. The committee's first action, was the acceptance of a flyer suggested by Mr. Ban, with some minor edits, to be distributed on in-house media displays within the library to promote the changes to the Annual Election date and process. Ms. Dorson and Mr. Barnett will be attending community meetings to promote the library within the community.

### **Elections Committee**

Mr. Rydquist stated the 2026 trustee applications are now available online and in hard copy form at the library. He stated the Press Release has been published in the Hudson Hub News on December 21<sup>st</sup>, 2025.

Ms. Turkovich reported that there were no applications received prior to the Board meeting.

### **Other Business**

Meeting adjourned at 7:41 pm.

Respectively Submitted,

Mr. Basil Musnuff, President  
of Trustees

Ms. Marie Turkovich, Board Secretary  
Board of Trustees