



# HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

November 24, 2025

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  - Donations in the amount of \$5,732.75
- #2025-051 Approval of 2026 Trustee Application
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- #2025-053 Approval to provide Trustee Applicants with the Role, Duty, and Functions of Board of Trustees upon Board approval of the Trustee handbook.



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The meeting of the Board of Trustees of the Hudson Library and Historical Society was called to order at 7:01 pm on Monday, November 24<sup>th</sup>, 2025, in the Flood Family Meeting Room by President Basil Musnuff.

President Musnuff directed the Board Secretary to call the Roll.

## TRUSTEES PRESENT AT ROLL CALL

Mr. Woodrow Ban – y

Mr. Samuel Barnett – y

Ms. Beverly Dorson – y

Ms. Maggie Mooney – y\*

Mr. Basil Musnuff – y

Mr. John Rydquist – y

Mr. Rob Swedenborg – y

Ms. Carleen Welch – y\*

Ms. Courtney Cahoon White – y

## OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y\*

Ms. Marie Turkovich, Deputy Fiscal Officer/Board Secretary – n

Ms. Molly Pandelli, Fiscal Officer – y

y\*-denotes attended meeting via Zoom Video Conference at 7:01 pm

## VISITORS

Hillary Sullivan- Hudson League of Women Voters

## Public Comment

Mr. Musnuff invited public comments from visitors. None were brought forth.

## Minutes

Mr. Musnuff presented the minutes of the Regular Board Meeting on October 27, 2025. Mr. Musnuff invited any comments or proposed changes to the minutes. None were brought forth.

**Resolution #2025-049:** Mr. Barnett made the motion to approve the minutes of the October 27<sup>th</sup>, 2025, Regular Board Meeting. Mr. Ban seconded, and they were approved by roll call vote (y - 9, n - 0).



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## Finance Committee

Ms. Welch reported that the Finance Committee met to review the financial statements, she stated that the upcoming all-virtual December Finance Committee meeting will have Clearstead Investment Advisors in attendance. The financial statement review was turned over to Ms. Pandelli to cover the monthly activity.

## Fiscal Officer's Report

### 1. October Financial Statements

- a. Payouts from the General, Private, Capital Improvement and Brewster Café Funds
- b. Donations in the amount of \$5,732.75

The library received just over \$129,000 in PLF revenue, which is 7.6% more than last year. Total PLF is up approximately 3.9% year-to-date, while statewide PLF is up 4.4%.

The library received the final homestead reimbursement and rollbacks for the 2<sup>nd</sup> half, totaling \$168,615.05 in October. Total collection for the year was just under \$2.8 million, which is approximately \$12,000 less than what was certified.

The private funds investment portfolio earned \$3,975.44 in interest and dividends and paid a \$3,750 fee to the investment advisors. The fund had a market increase of approximately \$36,500 leaving a portfolio balance of \$3,277,375.85 at month end.

The library received more than \$5,700 in donations for the month, including \$5,250 from the Friends of the Hudson Library and \$500 from Elizabeth Grissom Johnston, in honor of Marjie Origlio and it was added to the children's programming fund.

Ms. Dorson inquired about the tracking of donations by specific endowments. Ms. Pandelli stated that tracking depends on the specific donation as well as the amount. Mr. Swedenborg inquired about the *William Eldredge Fund* and its focus. Ms. Polott responded that this is a programming fund that is used to support areas of interest of the honoree such as political science, business or history.

Mr. Swedenborg also inquired of various property tax bills awaiting approval by the governor. Ms. Pandelli responded that House Bill 137 ( HB137 ) gives the taxing authority the ability to say no to placing a levy on the ballot. The other bills being circulated involve the calculation of inside and outside millage on levy's. None of these bills currently directly affect the library, however the direction of these bills is aimed at the reduction of property taxes.



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**Resolution #2025-050:** Ms. Welch made the motion to approve the October Financial Statements as presented. Mr. Swedenborg seconded, and they were approved by a roll call vote (y - 9, n - 0).

## Directors Report

Ms. Polott, presented her Directors report and in addition to her written report, she highlighted upcoming programs planned during the winter and spring. She highlighted 2026 theme months; January as a health month with programs which focus on cooking, decluttering and yoga. February is Brazil month, March is sports focused and April is Scottish month with Keltic music and scones.

Ms. Polott gave a facility update discussing upcoming efforts to obtain bids on roof repairs, that will be completed in sections. The carpets will be cleaned in December and January, and she highlighted a new digital display that will be placed on the 2<sup>nd</sup> floor.

Ms. Mooney inquired about the new website launch and Ms. Polott stated it is expected to launch in early January.

## Friends of the Hudson Library

Ms. Dorson highlighted that the upcoming *Seasons Treatings* will be held on December 11<sup>th</sup>, and the Board and library staff are invited. The Holiday book sale is scheduled for Saturday, December 13<sup>th</sup>.

Mr. Musnuff commented that the Friends Annual Meeting took place in November and Lynn Remly was reelected as President of the Friends of the Hudson Library and Historical Society.

## Committee Reports:

### **Ad Hoc Committee on Regulations and Virtual Meetings:**

Ms. Welch stated the committee is currently working through updates to the trustee handbook, making revisions related to the trustee election and other areas. Mr. Musnuff thanked the Ad Hoc Committee for their work on the updated Regulations, the Virtual Meeting Policy and now the Trustee Handbook. Ms. Welch stated the next meeting is on December 2<sup>nd</sup> at 6:60 pm in the Archives room.



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## Community Relations Committee

Mr. Barnett stated that the first meeting of the Community Relations Committee took place preceding the Board Meeting. This initial meeting was a committee orientation, role and function discussion among members. He referenced the suggested draft insert by Mr. Ban to inform patrons of the changes in the Annual Meeting date and election process and requirements as an example of the type of item the Community Relations Committee would consider, revise and distribute.

## Elections Committee

Mr. Rydquist requested if there were any suggested changes to the **draft trustee application** and **reference questions** that was distributed to the Board. A discussion ensued related to deadline dates, Annual Meeting dates and reference questions.

Ms. Mooney suggested a change to the reference questions, related to belonging to one of the standing committees. A discussion ensued among Board members and the edit was to change the reference question to read; There are standing committees and each *trustee is expected to serve on one of them instead of has to belong to one of the them.*

The Trustee application on page three was changed to read; Library Board members are expected to serve on one or more of the three standing committees; Finance, Community Relations and Elections committees. Which committees would be of interest to you? Why? What strengths' would you bring to these committees?

Mr. Barnett suggested the roles and functions of trustees be provided to applicants and Mr. Musnuff agreed that once the updated handbook is approved by the Board, applicants should be provided the updated handbook.

A consensus was made to select Friday, January 30<sup>th</sup>, 2026 as the deadline for trustee applications.

**Resolution #2025-051:** Mr. Ban made a motion to approve the 2026 Trustee application and trustee reference questions as amended and the application deadline of Friday, January 30<sup>th</sup> 2026. Mr. Swedenborg seconded, and they were approved by a roll call vote (y - 9, n - 0).

Mr. Musnuff commented on the effort required with the upcoming election in 2026 and Board involvement with the process is appreciated.



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## Other Business

### A. 2026 Annual Meeting of the Members

Mr. Musnuff raised the topic of the Annual Meeting date selection. A consensus was reached to hold the Annual Meeting on Sunday, April 26<sup>th</sup>, 2026 at 2:00 pm.

**Resolution #2025-052:** Mr. Ban made a motion to approve Sunday, April 26<sup>th</sup>, 2026 at 2:00 pm as the date for the Annual Meeting. Mr. Rydquist seconded, and it was approved by a roll call vote (y - 9, n - 0).

**Resolution #2035-053:** Mr. Rydquist made a motion to approve providing trustee applicants with the roles, duties, and functions of the Board of Trustees portion of the trustee handbook once it is approved by the Ad Hoc Committee and by the Board. Mr. Swedenborg seconded and it was approved by a roll call vote (y - 9, n - 0).

Meeting adjourned at 7:53 pm.

Respectively Submitted,

Mr. Basil Musnuff, President  
of Trustees

Ms. Marie Turkovich, Board Secretary Board  
Board of Trustees