



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

October 27, 2025

Resolution Index

- #2025-045 Approval of the Board Meeting Minutes of September 22, 2025
- #2025-046 Approval of September Financial Statements
 - Payouts for the General, Private, Capital Improvement and Brewster Café Funds
 - Donations in the amount of \$5,600.25
- #2025-047 Approval of 2026 Public Library Fund Allocation
- #2025-048 Approval of Updated Salary Schedule



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The meeting of the Board of Trustees of the Hudson Library and Historical Society was called to order at 7:00 pm on Monday, October 27th, 2025, in the Flood Family Meeting Room by President Basil Musnuff.

President Musnuff directed the Board Secretary to call the Roll.

TRUSTEES PRESENT AT ROLL CALL

Mr. Woodrow Ban – y

Mr. Samuel Barnett – y*

Ms. Beverly Dorson – y

Ms. Maggie Mooney – n

Mr. Basil Musnuff – y*

Mr. John Rydquist – y

Mr. Rob Swedenborg – y

Ms. Carleen Welch – y

Ms. Courtney Cahoon White – y

OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y

Ms. Marie Turkovich, Deputy Fiscal Officer/Board Secretary – n

Ms. Molly Pandelli, Fiscal Officer – y

y*-denotes attended meeting via Zoom Video Conference at 7:00 pm

VISITORS

Hillary Sullivan- Hudson League of Women Voters

Public Comment

Mr. Musnuff invited public comments from visitors. None were brought forth.

Minutes

Mr. Musnuff presented the minutes of the Regular Board Meeting on September 27th, 2025. Mr. Musnuff invited any comments or proposed changes to the minutes. Mr. Rydquist requested two grammatical edits. He highlighted revisions on page two under Finance Committee and on page three under Fiscal Officer’s Report.

Resolution #2025-045: Mr. Ban made the motion to approve the minutes of the September 27th, 2025, Regular Board Meeting as amended. Mr. Rydquist seconded, and they were adopted by unanimous consent.



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Finance Committee

Ms. Welch reported that the Finance Committee met to review the financial statements and the PLF Allocation. The financial statement review was turned over to Ms. Pandelli to cover the monthly activity.

Fiscal Officer's Report

1. September Financial Statements

- a. Payouts from the General, Private, Capital Improvement and Brewster Café Funds
- b. Donations in the amount of \$5,600.25

The library received \$133,945.66 in PLF revenue in September, which was 9.4% less than last year. Additionally the library received the property tax settlement for the 2nd half, totaling \$168,615.05

The private funds investment portfolio earned \$10,853.44 in interest and dividends and had a market increase of approximately \$64,300, leaving a portfolio balance of \$3,240,000 at month end.

The library received \$5,600.25 in donations for the month, including \$5,250 from the Friends of the Hudson Library.

Resolution #2025-046: Ms. Welch made the motion to approve the September Financial Statements as presented. Mr. Ban seconded, and they were approved by unanimous consent.

2. Public Library Fund Allocation

Ms. Pandelli presented the Public Library Fund allocation for 2026. She stated the Summit County Directors met to review the formula in October 2025 and approved no change to the formula for 2026. Ms. Pandelli stated that the library had a 2026 allocation percentage of 7.02369% which is .06% less than in 2025. Ms. Pandelli stated the allocation percentage must be approved in order to receive funds in 2026.

Resolution #2025-047: Ms. Welch made the motion to approve the PLF Allocation for 2026. Ms. Dorson seconded, and the motion passed by unanimous consent.

Directors Report

Ms. Polott, presented her Directors report and in addition to her written report, highlighted that



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the library received the grant from the Hudson Community Foundation for memory cafés . These memory cafés will be held in the Cafe every 3rd Tuesday of the month.

Ms. Polott gave a brief update on facilities. She stated the library will be bringing in sniffer dogs, as a precaution to check for bed bugs. There is no indication that we have them; this is simply a precaution. Concrete leveling has been completed on sidewalks to make them more level and the patio will be closing soon for the season and will reopen again in April.

Friends of the Hudson Library

Ms. Dorson stated that there was a date change for the Holiday Sale. It will be held on December 13th, 2025.

Committee Reports:

Nothing further reported

Mr. Barnett stated the new **Community Relations Committee** will meet for the first time on November 24th immediately before the Regular Board meeting.

Other Business

A. November Board Meeting date change or virtual meeting

Mr. Musnuff stated that the November Board meeting is currently scheduled to be held on Monday of the week of the Thanksgiving holiday. He inquired of any conflicts or motions to move the Board meeting. None were brought forth. The November Board Meeting will be held as scheduled on November 24th , 2025.

B. December Board Meeting date change or virtual meeting

Mr. Musnuff stated that the December Board meeting is currently scheduled to be held on the Monday of the week of the Christmas holiday. He inquired of any conflicts or motions to move the Board meeting. A discussion ensued on conflicts among Board members. An all-virtual meeting was suggested.

A consensus was reached to hold the December Board Meeting as all-virtual on December 22nd via Zoom Video Conference. Ms. Pandelli stated that a link will be provided for Board members and the public to attend.



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C. Updated Salary Schedule

Ms. Pandelli presented an updated Salary Schedule. She stated that an increase in minimum wage will go into effect beginning in January 2026. She stated the proposed salary schedule increases the Page category to \$11.25 to accommodate this change. In addition, Ms. Pandelli discussed the change in the Public Service Assistant category stating that it is currently only a part-time position. The proposed salary schedule includes both part-time and full-time paraprofessional positions.

Resolution #2025-048: Mr. Swedenborg the motion to approve the updated Salary Schedule as presented. Ms. Welch seconded, and the motion passed by unanimous consent.

Mr. Ban distributed a draft flyer to Board Members and discussed the need to inform the public of the change in the election process. The flyer summarized the changes in the voting process and Annual Meeting date change. Mr. Musnuff thanked Mr. Ban for bringing this issue to the Boards' attention and suggested the draft flyer be sent to the Community Relations Committee to review.

Meeting adjourned at 7:44 pm.

Respectively Submitted,

Mr. Basil Musnuff, President
of Trustees

Ms. Marie Turkovich, Board Secretary Board
Board of Trustees