



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

September 22, 2025

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 - Donations in the amount of \$3,331.00
- #2025-042 Approval of Tax Levy Certification
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The meeting of the Board of Trustees of the Hudson Library and Historical Society was called to order at 7:00 pm on Monday, September 22nd, 2025, in the Flood Family Meeting Room by President Basil Musnuff.

President Musnuff directed the Board Secretary to call the Roll.

TRUSTEES PRESENT AT ROLL CALL

Mr. Woodrow Ban – y

Mr. Samuel Barnett – y

Ms. Beverly Dorson – y

Ms. Maggie Mooney – n

Mr. Basil Musnuff – y

Mr. John Rydquist – y

Mr. Rob Swedenborg – y

Ms. Carleen Welch – y

Ms. Courtney Cahoon White – y

OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y

Ms. Marie Turkovich, Deputy Fiscal Officer/Board Secretary – n

Ms. Molly Pandelli, Fiscal Officer – y

Mr. Musnuff noted for the record that there was a quorum present for the Board Meeting.

VISITORS

Barbara Bos- Hudson League of Women Voters

Public Comment

Mr. Musnuff invited public comments from visitors. None were brought forth.

Minutes

Mr. Musnuff presented the minutes of the Regular Board Meeting on August 25th, 2025. Mr. Musnuff invited any comments or proposed changes to the minutes. None were brought forth.

Resolution #2025-040: Mr. Ban made the motion to approve the minutes of the August 25th, 2025, Regular Board Meeting. Mr. Swedenborg seconded, and they were adopted by unanimous voice vote.

Finance Committee

Ms. Welch reported that the Finance Committee met to receive an update from Clearstead Financial Advisors on the private funds investment and to review the financial statements. The financial statement review was turned over to Ms. Pandelli to cover the monthly activity.



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A. Fiscal Officer's Report

1. August Financial Statements

- a. Payouts from the General, Private, Capital Improvement and Brewster Café Funds
- b. Donations in the amount of \$3,331.00

The library received \$131,852.09 in PLF revenue in August. This is approximately 8.3% more than what was received last year, putting the year-to-date total at almost 5.4% more than last year. In August, the library received two more advances totaling \$926,381.73 for the second half property tax collection.

The private funds investment portfolio earned \$3,628.80 in interest and saw a market increase of \$78,550 leaving a portfolio balance of \$3,165,434.59 at the month end.

The library received \$3,331 in donations for the month, including \$1,500 from the Friends of the Hudson Library, \$500 from Barb and Philip Bos, and \$1,000 from the Hudson Rotary Foundation for youth programming.

Resolution #2025-041: Ms. Welch made the motion to approve the August Financial Statements as presented. Mr. Rydquist seconded, and they were approved by unanimous voice vote.

2. Tax Levy Certification

Ms. Pandelli presented the Tax Levy Certification for tax year 2025 with the collection year 2026 from the Summit County Budget Commission. She states that it shows the current property value totals, estimated effective rate, and expected revenue on the renewal levy approved in 2021. The expected amount to be collected in 2025 is \$2,810,369. Ms. Pandelli advised that the certification must be accepted by the Board and received by the county by October 1st in order to receive the funds in 2026.

Resolution #2025-042: Ms. Welch made the motion to approve the Tax Levy Certification. Ms. Dorson seconded, and it was approved by unanimous voice vote.

3. Updated Salary Schedule

Ms. Pandelli presented an updated Salary Schedule, noting the change in hours for the Head of Facilities and Assistant Head of Circulation positions. Due to changes in job responsibilities, an increase in hours to 38 per week is necessary. Ms. Pandelli noted that although there are no



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changes to the salaries at this time, there will likely be increases later this year or after the levy in 2026.

Resolution #2025-043: Ms. Welch made the motion to approve the updated Salary Schedule as presented. Mr. Swedenborg seconded, and they were approved by unanimous voice vote.

Directors Report

Ms. Polott, in addition to her written report, emphasizing the library's circulation numbers compared to peers. She highlighted Healthy Living Month, scheduled for January 2026, as well as a new database featuring jazz and opera music, called Medici.TV. Ms. Polott also noted that we received an LSTA Preservation grant to restore and preserve Pettingell artifacts.

Friends of the Hudson Library

Ms. Dorson stated that there are new volunteers to the Friends organization and noted a new partnership with St. Mary's School in Akron.

Committee Reports:

Ad Hoc Regulations Committee – Board Election Policy

Ms. Welch presented the Board Election Policy. This updated policy outlines the required steps for electing new Board Trustees each year. The new policy allows for early voting and opens the vote to all Electors in the city of Hudson.

Resolution #2025-044: Ms. Welch made the motion to approve the Board Election Policy. Mr. Rydquist seconded, and it was approved by unanimous voice vote.

Other Business

Mr. Musnuff stated that Mr. Barnett has been named the Community Relations Committee Chair, with Ms. Dorson and Ms. Cahoon White as members.

Adjournment

Meeting adjourned at 7:35 pm.

Respectively Submitted,

Mr. Basil Musnuff, President
Trustees

Ms. Molly Pandelli, Fiscal Officer Board of
Board of Trustees