



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

October 28, 2024

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- #2024-041 Approval of 2025 Public Library Fund Allocation
- #2024-042 Approval of Sunday February 23rd, 2025 as the date of Annual Meeting of the Membership



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The meeting of the Board of Trustees of the Hudson Library and Historical Society was called to order at 7:06 pm on Monday, October 28th, 2024, in the Flood Family meeting room by President Basil Musnuff.

President Musnuff directed the Board Secretary to call the Roll.

TRUSTEES PRESENT AT ROLL CALL

Mr. Samuel Barnett – y
Mr. Tim Clarke – n
Ms. Beverly Dorson – y
Ms. Maggie Mooney - y
Mr. Basil Musnuff – y

Mr. John Rydquist – y
Mr. Rob Swedenborg – y
Ms. Heidi Walters – y
Ms. Carleen Welch – y

OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y
Ms. Marie Turkovich, Deputy Fiscal Officer/Board Secretary – y
Ms. Molly Pandelli, Fiscal Officer – y

VISITORS

Barbara Bos-Hudson League of Women Voters

Mr. Musnuff noted for the record there was a quorum present for the Board meeting.

Public Comment

Mr. Musnuff invited public comment from visitors. No comments were brought forth.

Minutes

Mr. Musnuff presented the minutes of Regular Board Meeting on September 23rd, 2024. Mr. Musnuff invited any comments or proposed changes to the minutes. Mr. Rydquist requested a revision under the *Committee Reports* section of the meeting minutes.

Resolution #2024-039: Mr. Barnett made the motion to approve the minutes of the September 23rd, 2024 Regular Board Meeting as modified by the revision requested by Mr. Rydquist. Mr. Swedenborg seconded, and they were approved by a unanimous voice vote.



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Finance Committee

Ms. Welch stated the Mr. Swedenborg chaired the Finance Committee in her absence and they reviewed the September Financial Statements as well as the PLF Allocation. She turned the financial statement review over to Ms. Pandelli.

A. Fiscal Officer's Report

1. September Financial Statements
 - a. Payouts from the General, Private, Capital Improvement and Brewster Café Funds
 - b. Donations in the amount of \$4,401.98

In September, the library received almost \$148,000 in PLF revenue, which is approximately 5.3% less than last year. For the year, the library's total PLF collection is down almost 8.4% while statewide PLF is down 6.44%. The property tax settlement for the second half property taxes of \$239,000 was received..

In September, the private funds investment portfolio earned \$10,411.55 in interest and dividends .The portfolio had an increase in value of over \$41,000 leaving an ending market value of just over \$3 million.

In September, the library received \$4,101.98 in donations, including \$4,000 from the Friends for the future purchase of a car, the Brewster Café, and adult programming, \$39 from the Hudson Garden Club and \$260 in meeting room donations related to fees for a ceramics class.

Ms. Mooney inquired about the details of the property tax settlement. Ms. Pandelli stated the library receives advances and then a settlement payment to true up the payments due from the property tax levy. Ms. Dorson inquired about the Homestead and rollbacks payments. A discussion ensued discussing these rollback payments and related discounts for eligible homeowners. These payments come directly from the state.

Resolution #2024-040: Mr. Swedenborg made the motion to approve the September Financial Statements as presented. Mr. Rydquist seconded, and they were approved by a unanimous voice vote.

Ms. Pandelli reviewed the Public Library Fund Allocation for 2025, the components and the percentage to be received by the library. The component of the allocation formula that changed to affect the percentage received was the three-year rolling average of library circulation between libraries, the other allocation components (population, facilities, income per capita) did not. She stated the 2025 allocation is 7.09806% a decrease from 2024 of .02759%



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Ms. Pandelli stated the Board must approve the formula to avoid delay of the distribution of funds for all of Summit County.

Resolution #2024-041: Mr. Swedenborg made the motion to approve the 2025 PLF Allocation. Mr. Rydquist seconded, and it was approved by a unanimous voice vote.

Committee Reports:

Philanthropy Committee

Ms. Walters stated the Philanthropy Committee met before the Board meeting and highlighted upcoming plans to host in June 2025 a fundraising event to celebrate 20 years in the building. The tentative theme is the *Roaring Twenties* with more details to come at a future meeting.

Nominating Committee

Mr. Rydquist inquired if anyone had any suggested changes to the Trustee application from the prior year, that Board members have completed previously. None were suggested during the meeting.

Mr. Musnuff suggested that if the Nominating Committee would like any changes to the application, to bring them to the Board. Mr. Rydquist and Mr. Barnett stated that at this time the Nominating Committee was not recommending any changes to the application other than dates. Mr. Rydquist stated that the determination of the Annual Meeting date will determine the trustee application deadline acceptance date.

Director's Report

Ms. Polott presented the Director's Report. In addition to the written report, Ms. Polott gave an update on facility activities related to more renovations in the Circulation workroom to accommodate the *Library of Things*. She discussed plans to install a water fountain on the first floor to accommodate water bottles. Ms. Polott highlighted the *Check Out Challenge* (digital and physical) as well as the new online catalog- Aspen Discovery.

Ms. Polott highlighted the upcoming Friends of the Hudson Library Annual meeting on Thursday, November 14th and invited all to attend and support the Friends. Mr. Musnuff further encouraged attendance at this event and highlighted the importance of Board support for this organization and suggested all members consider joining the Friends.



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Mr. Rydquist inquired about the Gallery People counter and how foot traffic is calculated. Ms. Polott reviewed the process used to calculate the Art Gallery and library foot traffic to avoid duplication.

Ms. Polott discussed patron suggestions, comments and concerns and the library's responses to the suggestions. She stated that many *Library of Things* items are no longer reservable. Mr. Musnuff inquired further stating that reservations allow patrons to plan. Ms. Polott stated her agreement with the convenience but noted that delayed returns on items have resulted in unhappy patrons who were awaiting returns. The staff will be reviewing options and possible resolutions to explore.

Mr. Swedenborg stated The Hudson Citizens for a Strong Library (PAC) has approximately \$8,000 through the generosity of the Friends, to assist in future levy expenses.

Friends of the Hudson Library

Ms. Dorson stated that the Friends have approximately 67 members.

Other Business

Annual Meeting of the Membership

Mr. Musnuff raised the topic of the date of the 2025 Annual Meeting of the Membership for discussion. He stated Sunday, February 23rd, 2025 was a suggested date. There were no objections to this date brought forth.

Resolution #2024-042: Ms. Welch made the motion to approve Sunday, February 23rd, 2025 for the Annual Meeting of the Membership. Mr. Rydquist seconded, and it was approved by a unanimous voice vote.

November 2024 Board meeting date

Mr. Musnuff stated that the November Board meeting falls during the week of Thanksgiving and inquired if an alternate date is necessary to allow for Board members attendance. Ms. Pandelli stated that a quorum is required at this meeting for approval of year end budget adjustments. A discussion regarding the November 25th, 2024 Board meeting date ensued, and a consensus was reached to keep the scheduled date.



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Adjournment

Meeting adjourned at 7:59 pm.

Respectively Submitted,

Mr. Basil Musnuff, President
Board of Trustees

Ms. Marie Turkovich, Board Secretary
Board of Trustees