



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

December 19, 2022

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- #2022-049 Approval of the Board Meeting Minutes of November 21st 2022
- #2022-050 Approval of November 2022 Financial Statements
- Payouts for the General, Private, Capital Improvement and Brewster Café Funds
 - Donations in the amount of \$6,388.86



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The regularly scheduled meeting of the Board of Trustees of the Hudson Library and Historical Society was called to order at 7:00 pm on Monday, December 19, 2022, in the Flood Family Meeting room by President Basil Musnuff.

President Basil Musnuff directed the Board Secretary to call the Roll.

TRUSTEES PRESENT AT ROLL CALL

Mr. Tim Clarke – y*

Mrs. Beverly Dorson – y

Ms. Heather Link – y

Mr. Basil Musnuff – y

Mr. John Rydquist – y

Dr. Danielle Sarver Coombs – n

Mr. Rob Swedenborg – y

Mrs. Heidi Walters – y

Mrs. Carleen Welch – y

OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y

Ms. Molly Pandelli, Fiscal Officer – n

Ms. Marie Turkovich, Deputy Fiscal Officer/Board Secretary – y

y* joined at 7:05, after initial roll call

VISITORS

Jack Rigby- Hudson Resident

Hillary Sullivan-Hudson League of Women Voters

Mr. Musnuff noted for the record that there was a quorum present for the Board Meeting.

Public Comment

Mr. Musnuff invited public comment as the first order of business. Dr. Jack Rigby wished to comment on the mask mandate in the Friends bookstore, which he believes is unnecessary. He commented that the state of Ohio dropped its mask mandate in 2021. He felt discriminated against, stating he had been told he was required to wear a mask to be allowed entry into the Friends bookstore. He discussed his background as a dentist and familiarity with health protocols and cited the library as an example of a public space not requiring masks for entrance and use. He asked the Board to comment on the Friends' mask rule.

Mr. Musnuff stated that the Board welcomes public comment of visitors but does not necessarily respond. Mr. Musnuff did respond to Mr. Rigby's comments, stating that the Friends of the Hudson Library is an entity distinct from the Hudson Library & Historical Society, and that the



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Library Board does not govern their actions. The Friends Room was specifically endowed by that group, and they set the rules governing those who choose to shop there. Mr. Musnuff related that he had received several reports that Dr. Rigby had voiced his opposition to the mask requirement to Friends volunteers in a fashion that was perceived as disrespectful and demeaning. Mr. Musnuff noted that bringing the matter to the Library Board represented a good first step by Dr. Rigby toward voicing his opposition in an amicable and constructive manner. Mr. Musnuff stated that Mr. Rigby's comments would be relayed to the Friends.

Minutes

Mr. Musnuff presented the minutes of Regular Board Meeting on November 21st, 2022. Mr. Musnuff invited any comments or proposed changes to the minutes, and none were brought forth.

Resolution #2022-049: Mrs. Dorson made the motion to approve the minutes of the November 21st, 2022, Regular Board Meeting. Mr. Rydquist seconded, and they were approved by unanimous voice vote.

Finance Committee

Ms. Welch stated the Finance Committee met to review the November Financial Statements. She stated Legacy Investment advisors had presented at the December Finance Committee meeting, a year-end summary of market performance. The Private Fund Investment Policy was reviewed with Legacy and the Committee. The Finance Committee and Legacy did not recommend any changes to the policy or threshold investment targets at this time. Annually the Finance Committee plans to review an analysis of restricted and unrestricted grants, funds and endowments.

Mrs. Welch next turned the financial statement review over to Ms. Turkovich in Ms. Prandelli's absence.

A. Fiscal Officer's Report

1. November Financial Statements
 - a. Payouts from the General, Private, Capital Improvement and Brewster Café Funds
 - b. Donations in the amount of \$6,388.86

Ms. Turkovich presented the November Financial Statements. The library received \$130,681.51 in PLF revenue, which is approximately 9.1% more than last year. Total PLF collected through November is almost 12% more than PLF revenue in 2021, while the state has collected 8% more.



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Current trending indicates, we will collect almost \$150,000 more than last year and over \$50,000 more than what was estimated.

In November, the Private Fund investment account earned almost \$1,900.00 in interest and dividends and saw a market increase of \$153,417.30, leaving an ending balance of \$2,666,924.53.

Ms. Turkovich stated that in November donations received totaled \$6,388.86. This included \$4,800 from the State Library of Ohio for the LSTA Preservation grant, \$250 from Hudson Library staff members in memory of Gloria Kanter, and \$200 from Brian Bishop in memory of Donna Lou Gaile. We also received \$970 from The Giving Tuesday campaign.

Resolution #2022-050: Mrs. Welch made the motion to approve the November Financial Statements as presented. Mrs. Walters seconded, and they were approved by a unanimous voice vote.

Director's Report

Church Family Endowment

Ms. Polott presented the Director's report and highlighted the recent donation from the Church family in 2021 of \$10,000 and \$20,000 in 2022, stating that they plan to endow the Creativity Lab that will be reopening in early 2023. The Church family name will be placed above the Creativity Lab once the final preference of the family is determined. The Church family have had a long relationship with the Hudson Library as well as interests in computer science. A brochure of the Creativity Lab was circulated among the Board Members, discussing new initiatives taking place, including podcasts and training on equipment for patrons.

Ms. Polott highlighted the new museum pass initiative and the museum locations that will be available for circulation in 2023. She gave a brief staff update on the upcoming retirement of the I.T. Department Manager in April 2023. She updated the Board on current mask wearing procedures still in place in the library. The staff requests patrons to wear masks for one-on-one interactions, such as notary services or appointments in the Archives Department.

Friends of the Hudson Library

Ms. Polott stated the Friends created a permanent endowment in honor of long time Board Member Eunice Friedman, to be funded annually with \$1,000. This annual gift will be split with \$500 added to the endowment and the other \$500 to be spent on programming with a focus on gardening or health related topics. The Holiday sale was a success in November, with \$700 in sales on that one day. Ms. Polott stated that a donation of \$4000 was received in December



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for adult programming. Mr. Musnuff stated that the Friends' 2022 donations to the library are now back to pre-pandemic levels.

Committee Reports

Nominating Committee

Mr. Rydquist stated that he had received one inquiry on the trustee application to date. No applications have been received to date. Mr. Rydquist reminded the Board to share with those with an interest in the Board, to apply.

Philanthropy Committee

Ms. Link gave an update on the discussions of the committee that met immediately before the Board Meeting. She stated that expense estimates were reviewed and shared the importance of Board participation to secure sponsorships. She requested that Board Members come up with potential sponsors and anticipated sponsorship amounts for the January Board meeting, in order to evaluate the feasibility of proceeding with a successful fundraising event. The Philanthropy Committee had decided on pursuing the Wine Girl tasting event previously discussed if sufficient sponsorships could be secured.

Ms. Link informed the Board that she did not plan to run for re-election to the Library Board of Trustees and would be stepping down from the Philanthropy Committee. She stated that she would consider applying again in later years.

Adjournment

Meeting adjourned at 7:45 pm.

Respectively Submitted,

Mr. Basil Musnuff, President
Board of Trustees

Ms. Marie Turkovich, Secretary
Board of Trustees