

Hudson Library & Historical Society

Community Information Posting Policy

Adopted 10/2013

I. Statement of Purpose:

It is the policy of the Hudson Library and Historical Society, as part of its information mission and as a public service, to provide access to community information by providing space for public postings.

II. Community Events Bulletin Board:

A. The Hudson Library & Historical Society provides a Community Events Bulletin Board to post information about various community activities. This bulletin board is located in the library's Brewster Café and is accessible to the public during all 69 hours of library operation. **The postings on this board are limited to those of a civic, cultural, educational, charitable or recreational nature. Commercial promotions will not be posted.**

B. All materials must be submitted to library staff for approval prior to posting. Approval and subsequent posting does not indicate, however, the library's endorsement of the ideas, issues or events promoted in such materials.

C. Priority will be given to Hudson events and activities occurring in the current month if space limitations prohibit the posting of all items requested. Non-dated public service announcements from government agencies may also be posted if space allows.

D. All accepted materials must include a contact name, a physical address or email address, and a telephone number.

E. The following items are examples of materials that are not allowed on the Community Events Bulletin Board:

- Advertisement of personal services or products sold for profit
- Lost and found announcements
- Religious tracts
- Petitions
- Campaign literature/partisan announcements
- Boxes or receptacles that solicit donations
- Material of unreasonable size
- Material deemed inappropriate in the reasonable discretion of the library staff

F. The library assumes no responsibility for the preservation or protection of the materials posted. Materials posted or left for free distribution without prior library approval will be discarded.