



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

May 28, 2019

Resolution Index

- #2019-030 Approval of the April 22, 2019 Regular Board Meeting Minutes
- #2019-031 Approval of April Financial Statements
 - a. Payouts for the General, Private, Capital Replacement, and Brewster Café Funds in the amount of \$365,120.72
 - b. Donations in the amount of \$43,603.00
- #2019-032 Approval of Capital Improvement and Maintenance Fund expenditure
- #2019-033 Approval of Lew Walker Programming Fund
- #2019-034 Approval of Philanthropy Committee Donor Event Budget
- #2019-035 Approval of July Board Meeting date change
- #2019-036 Approval of Proclamation for Assistant Director Ellen Smith



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Minutes

The regularly-scheduled meeting of the Board of Trustees of The Hudson Library and Historical Society was called to order at 7:00 pm on Monday, May 28, 2019 in the Laurel Lake Room of the Hudson Library and Historical Society by President Basil Musnuff.

President Basil Musnuff directed the Secretary of the Board to call the Roll.

TRUSTEES PRESENT AT ROLL CALL

Mr. Kabir Bhatia – y

Mrs. Melissa Lindley – y

Mrs. Michelle Marshall – y

Ms. Melissa Monaco – y

Mr. Basil Musnuff – y

Mr. John Rydquist – n

Mr. Rob Swedenborg – y

Mrs. Becky Thompson – n

Mrs. Carleen Welch – y

OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y

Ms. Molly Pandelli, Fiscal Officer – y

Mrs. Ellen Smith, Assistant Director – y

Ms. Marie Turkovich, Deputy Fiscal
Officer/Board Secretary – y

VISITORS

Barbara Bos, LWWH

Minutes

Resolution #2019-030: Mr. Swedenborg made the motion to approve the minutes of the April 22, 2019 Regular Board Meeting. Mrs. Lindley seconded, and they were approved by unanimous voice vote.

Finance Committee

The Committee is starting the process of updating the Private Funds Investment Policy using forecasts from the Fiscal Officer. The timeframe for the new policy is at least four to five months.

A. Fiscal Officer's Report

1. April Financial Statements

- a. Payouts for the General, Private, Capital Replacement, and Brewster Café Funds in the amount of \$365,120.72
- b. Donations in the amount of \$43,603.00



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Resolution #2019-031: Mrs. Welch made the motion to approve the April Financial Statements. Mr. Swedenborg seconded, and it was approved by unanimous voice vote.

B. Consider approval of Capital Improvement and Maintenance Fund expenditure

A proposal from Emery Electric company for LED lighting upgrades throughout the 1st and 2nd floors for a total of \$46,070 was presented.

Resolution #2019-032: Mrs. Welch made the motion to approve \$46,070 from the Capital improvement and Maintenance fund for the new LED light upgrades from Emery Electric Company. Mr. Swedenborg seconded, and it was approved by unanimous voice vote.

C. Consider approval of the Lew Walker Programming Fund

Ms. Polott discussed Mr. Walker affiliation with the Library as a former trustee and a rare map and book dealer. The library would use the investment income to fund adult programs.

Resolution #2019-033: Mrs. Welch made the motion to approve the establishment of the Lew Walker fund. Mr. Swedenborg seconded, and it was approved by unanimous voice vote.

Director's Report

Ms. Polott presented the Director's Report. She circulated the leather saddle bag of Dr. Moses Thompson, for which a \$4,999 grant is being sought to restore and to use in an exhibit. The sword donated from the King Family, as well as another sword that has been restored, which will be put on display in the Swedenborg case, was passed around for viewing.

Ms. Polott stated that Staff Development Day was a success. The library parking lot was paved on May 24th & 25th.

Friends of the Hudson Library

No additional report.

Committee Reports

A. Philanthropy Committee:

1. Consider approval of the Philanthropy Committee Donor Event Budget

Ms. Polott discussed the estimates for catering from Nosh Catering, valet, linens & flowers to be under \$10,000. A list of library initiatives will be created for "talking points" for Board members at the event.



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Resolution #2019-034: Mr. Swedenborg made a motion to approve the Donor Event budget of \$10,000 to be spent from the Private Funds. Mrs. Welch seconded, and it was approved by unanimous vote.

Other Business

Resolution #2019-035: In order to comply with Ohio/Summit county deadlines for the Pro Forma Budget, the July Board meeting was requested to be changed from the normal meeting date. Mrs. Lindley made the motion to approve the July Board meeting change to July 15. Mrs. Welch seconded, and it was approved by unanimous voice vote.

Resolution #2019-036: Mr. Musnuff made the motion to approve a Proclamation for Ellen Smith for her years of service. Mrs. Thompson seconded, and it was approved by unanimous voice vote.

Adjournment

Meeting adjourned at 7:51 pm.

Respectively Submitted,

Mr. Basil Musnuff, President
Board of Trustees

Ms. Marie Turkovich, Board Secretary
Board of Trustees