



HUDSON LIBRARY & HISTORICAL SOCIETY

96 LIBRARY STREET · HUDSON, OHIO · 44236

April 23, 2018

Resolution Index

- #2018-020 Approval of the March 19, 2018 Regular Meeting Minutes
- #2018-021 Approval of March Financial Statements
 1. Payouts for the General, Private, Capital Improvement, and Brewster Café Funds in the amount of \$391,488.42
 2. Donations in the amount of \$25,205.00
- #2018-022 Approval of Cavanaugh Building Corporation's base bid for the Creativity Lab
- #2018-023 Approval to contract with Library Strategies to conduct the Feasibility Study
- #2018-024 Approval to form an Ad Hoc Committee to review changes to the Regulations
- #2018-025 Approval to dispense with May meetings.
- #2018-026 Approval to move the Finance Committee meeting to July 12th and the Board meeting to July 16th
- #2018-027 Approval to enter into Executive Session to review consider employee's special request to roll over vacation time
- #2018-028 Approval to allow Ms. Polott to carry over the remainder of her vacation balance due to extenuating circumstances



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Minutes

The regularly-scheduled meeting of the Board of Trustees of The Hudson Library and Historical Society was called to order at 7:02 pm on Monday, April 23, 2018 in the Laurel Lake Room of the Hudson Library and Historical Society by President Basil Musnuff.

President Basil Musnuff directed the Secretary of the Board to call the Roll.

TRUSTEES PRESENT AT ROLL CALL

Mr. Kabir Bhatia - y
Dr. Denise Gibson – y
Ms. Lesley Hoover – y
Ms. Melissa Monaco – y
Mr. Basil Musnuff – y

Mr. John Rydquist – y
Mrs. Anne Suntken – y
Mrs. Becky Thompson – y
Mrs. Carleen Welch – y

OFFICIALS AND OTHERS PRESENT AT ROLL CALL

Ms. Leslie Polott, Executive Director – y
Ms. Molly Pandelli, Fiscal Officer – y
Ms. Laura Greer, Deputy Fiscal Officer/Board Secretary – y

Ms. Marylyn Galganski, Head of IT – y
Mrs. Ellen Smith, Assistant Director – y

VISITORS

Mr. Jim Boex, CHFE
Ms. Pat Simons, LWVH
Ms. Lori Porter, LWVH

Comments from the Public

Mr. Boex spoke about issue 8, stating that Hudson EMT has been running at a deficit while experiencing more 911 calls. He explained that is not a new tax, but simply a flexibility in distributing the budget.

Minutes

Resolution #2018-020: Mrs. Suntken made the motion to approve the minutes of the March 19, 2018 regular meeting of the Board, given the correction of removing Mrs. Franklin from those present and adding Mr. Rydquist and Mrs. Thompson. Ms. Monaco seconded, and they were approved by unanimous voice vote.



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Finance Committee

A. Fiscal Officer's Report

1. March Financial Statements

- a. Payouts for the General, Private, Capital Improvement, and Brewster Café Funds in the amount of \$391,488.42
- b. Donations in the amount of \$25,205.00

Ms. Pandelli noted the generous donation from the Friends of the Hudson Library, as well as the \$20,000 donation from the Pendergrass Family Foundation that will be used to purchase Children's resources.

Resolution #2018-021: Ms. Monaco made the motion to approve the March Financial Statements. Mrs. Welch seconded, and it was approved by unanimous voice vote.

Ms. Pandelli noted that the Library received seven bids for the construction of the Creativity Lab. Cavanaugh Building Corporation had the lowest bid. Ohio Revised Code requires we accept the lowest reasonable bid. Both HBM Architects and Western Reserve Academy have worked with Cavanaugh on previous projects and have been satisfied with their work.

Resolution #2018-022: Mrs. Welch made the motion to approve the bid of \$186,945.00 from Cavanaugh Building Corporation for construction of the Creativity Lab. Mrs. Thompson seconded, and it was approved by unanimous voice vote.

The Board has tabled further discussion about acquiring additional services from Brian Bishop until Ms. Pandelli returns from leave.

Director's Report

Ms. Polott stated that the restored woolly mammoth tusk will be revealed at the Brian Redmond program in May and will be displayed on the second floor under the book club sets. The Library received a grant from the morning Hudson Rotary for \$1,000 for Children's materials and hope to receive an additional \$2,500 by the end of the year. In taking a proactive approach to maintaining the fire suppression system, a new monitor was installed in the air compressor, a clapper was replaced, and an air compressor may possibly be replaced. The painters have returned to continue their work, and the carpenters will recommence their work tonight.

Committee Reports:

A. Philanthropy Committee

After a brief discussion, the Library Board and Administration concluded to work with Library Strategies to conduct the Feasibility Study.



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Resolution #2018-023: Ms. Monaco made the motion to approve contracting with Library Strategies to conduct a Feasibility Study. Mrs. Hoover seconded, and it was approved by unanimous voice vote.

Mr. Musnuff stated that the proposed changes to the Regulations from LWWH were not able to be reviewed until this time. He suggested forming an Ad Hoc Committee to review the proposed changes.

Resolution #2018-024: Mrs. Sunken made the motion to approve the formation of an Ad Hoc Committee to review revisions to the Regulations. Ms. Hoover seconded, and it was approved by unanimous voice vote.

Ms. Simons stated that LWWH is available with further input if desired. Mr. Musnuff asked Ms. Monaco to chair the committee, and she accepted.

Resolution #2018-025: Ms. Welch made the motion to dispense with the May meetings. Dr. Gibson seconded, and it was approved by unanimous voice vote.

Resolution #2018-026: Ms. Monaco made the motion to move the Finance Committee meeting to July 12th and the Board meeting to July 16th. Ms. Welch seconded, and it was approved by unanimous voice vote.

Mr. Musnuff stated that Ms. Polott has accumulated vacation time and due to extenuating circumstances of the water incident has asked that the Board carry them over.

Resolution #2018-027: Mr. Rydquist made the motion to enter into Executive Session to discuss vacation carryover. Ms. Monaco seconded, and it was approved by unanimous voice vote.

Roll call vote:

Mr. Bhatia – yes
Dr. Gibson – yes
Ms. Hoover – yes
Ms. Monaco – yes
Mr. Musnuff – yes
Mr. Rydquist – yes
Mrs. Sunken – yes
Mrs. Thompson – yes
Mrs. Welch – yes

The Board entered into Executive Session at 8:06 pm. The Board adjourned Executive Session at 8:12 pm.



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Resolution #2018-28: Dr. Gibson made the motion to allow Ms. Polott to carry over the remainder of her vacation balance. Mrs. Suntken seconded, and it was approved by unanimous voice vote.

Adjournment

Meeting adjourned at 8:14 pm.

Respectively Submitted,

Mr. Basil Musnuff, President
Board of Trustees

Ms. Greer, Board Secretary
Board of Trustees