

Endowment Committee Meeting Minutes	
Time	1/8/18 at 6:00 pm
Location	Kanter Room

Attendees			
Board		Library Administration	
x	Denise Gibson (Co-Chair)	x	Molly Pandelli
x	Lesley Hoover (Co-Chair)	x	E. Leslie Polott
x	Kabir Bhatia	x	Ellen Smith
x	Melissa Monaco		
	Basil Musnuff		
Other			
x	LWV Representative		

Agenda	
1.	Process for Reviewing Donation Software Programs – We are in the process of scheduling two demos as we begin to explore upgrading our online donation tool. The current provider is Paypal. Lesley will draft a list of goals and planning notes to circulate to the group before the demos (likely at the Feb meeting) and committee members will add notes/questions as appropriate. Suggested areas to include: short and long-term goals and a list of questions to consider as we evaluate other options.
3.	Review Donation Reports – Melissa and Lesley agreed to divvy up the TY note cards to donors
4.	Date for next month’s meeting: February 12